

SURVEYING INTERN

We are currently looking for a **Surveying Intern** to enhance our staff and better serve our clients. The position will be based out of our **Dubuque office**. Assisting the Survey Department with boundary surveys, ALTA surveys, land subdivisions, legal descriptions, and construction layout projects.

The employment term is for the 2020 summer and fall semester. Fall 2020 semester co-op may also be available to interested applicants. Interviews for this position will begin in February, 2020. Future surveying career opportunities may also be available upon graduation.

POSITION REQUIREMENTS

- > Currently enrolled in a civil engineering, surveying, or construction related technology academic program. No previous experience necessary.
- > Physically able to perform all tasks including the ability of lifting up to 75 pounds.
- > Applicant must hold valid driver's license and have the ability to operate company owned vehicles.
- > Willingness to work outdoors in adverse weather conditions.
- > Ability to effectively communicate with clients and staff.
- > Course work related to surveying and civil engineering preferred.
- > Willingness to work longer hours and some weekends.

PROJECT RELATED RESPONSIBILITIES

- > Assist in performing boundary and topographical surveys and related engineering and land survey work.
- > Accurately and legibly record survey field notes.
- > Perform basic equipment cleaning and maintenance.
- > Use survey related equipment/software.
- > Operate survey instruments such as, levels, total stations, data collectors, and GPS receivers.
- > Store, retrieve, and manage field survey data and transfer data accurately between devices.
- > Conduct research to collect legal documents at Courthouse, IIW files, City Hall and online.
- > Assist in providing construction field staking.
- > Become proficient in IIW point and line codes and have knowledge of D.O.T. procedures and codes.



IIW, P.C. is a multi-disciplined firm providing creative and innovative solutions in engineering, architecture, land surveying, and construction services. IIW has over 75 employees with its corporate headquarters in Dubuque, Iowa; branch offices in Davenport, Iowa and St. Cloud, Minnesota; and satellite offices in Hazel Green, Wisconsin and the Fox Cities, Wisconsin. Want to learn more? Go to iiwengr.com for more information.

IIW OFFERS

- > Work-life balance
- > Flexible work schedule
- > Remote working options
- > Competitive compensation packages
- > Paid sick and vacation time off
- > ESOP Employee Ownership
- > Strong health care plans
- > Disability insurance coverage
- > 401k program with employer match
- > Continuing education
- > Tuition assistance

HOW TO APPLY

Please provide a cover letter and resume with your application by email or regular mail.

- > Email: human.resources@iiwengr.com
- > Mail: IIW, P.C.
4155 Pennsylvania Avenue
Dubuque, Iowa 52002

IIW is an equal opportunity employer. Women and minorities are encouraged to apply.

- > Utilize Autodesk Civil 3D software to assist with the development of survey documents including drawings, exhibits, and easement documents.
- > Utilize company CADD standards and templates.

IIW is an **Employee-Owned** professional design firm. We've been providing creative and innovative solutions to our clients since 1982. Our team values people first—we will work to **grow your skills and encourage your creativity**, while understanding that you have passions outside of work. **Work-life balance** is important to us and our benefits reflect that commitment.

IIW has been recognized as one of the **best places to work in the industry** by Zweig Group. We know our people are what set us apart and we have worked hard to develop a culture of collaboration that continues to inspire our employees, clients, and industry colleagues.