

# We're hiring!

## EXPERIENCED CONSTRUCTION INSPECTOR

IIW, P.C. (IIW) is a multi-disciplined firm providing creative and innovative solutions in architecture, engineering, land surveying, and construction services to public and private clients. IIW has over 75 employees with its corporate headquarters in Dubuque, Iowa; branch offices in Davenport, IA and St. Cloud, MN; and satellite offices in Hazel Green, WI and the Fox Cities, WI.

IIW fosters a team oriented atmosphere, emphasizing quality client service and long term client relationships. Mentoring, continuing education and professional development for all of our staff is emphasized. IIW offers a unique opportunity to work with several licensed professional engineers on a wide variety of construction projects. Position is based from our Dubuque office.

### POSITION RESPONSIBILITIES

- > Minimum 5 years of practical experience in construction or inspection for Wisconsin Department of Transportation (WisDOT) related projects experience preferred including:
  - o Earthwork and Grading
  - o HMA/PCC Paving and Reconstruction
  - o Bridge/Culvert Construction
  - o Highway Safety and Signing Measures
  - o Seeding and Erosion Control (SWPPP)
  - o Storm Water Design and Construction
  - o Underground Utility Construction
- > Working knowledge of the WisDOT design methodology.
- > Working knowledge of the WisDOT specification requirements.
- > Associates Degree from a Civil Engineering or Construction Technology academic program that includes course work related to construction administration, construction procedures, material testing, surveying, and computer applications preferred.
- > Certified or the ability to be certified per WisDOT program requirements.
- > Ability to effectively communicate with staff, clients, and contractors.
- > Practical experience in reading plans and specifications and applying information in the field.
- > Physically able to perform all tasks. Material sampling and testing will require lifting up to 75 pounds.
- > Must hold valid driver's license and have the ability to operate company owned vehicles.
- > Willingness to work outdoors in adverse weather conditions.
- > Organizational and problem solving skills.
- > Familiar with OSHA and industry safety standards and requirements.
- > Willingness to share information and to serve as a mentor.
- > Willingness to work overtime including weekends.
- > Proficient with computer and typical computer applications.
- > Experience with surveying, staking, and layout preferred.



### OFFICE LOCATIONS

4155 Pennsylvania Avenue  
Dubuque, IA 52002

127 A West 76th Street  
Davenport, IA 52806

101 South Seventh Avenue  
Suite 200  
St. Cloud, MN 56301

1151 Badger Road  
Hazel Green, WI 53811  
(Satellite Office)

W4862 Nature Lane  
Sherwood, WI 54169  
(Satellite Office)

800.556.4491  
[www.iiwengr.com](http://www.iiwengr.com)

### HOW TO APPLY

Please provide a cover letter and resume with your application by email or regular mail.

> Email: [human.resources@iiwengr.com](mailto:human.resources@iiwengr.com)

> Mail: IIW, P.C.

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### PROJECT MANAGEMENT RELATED RESPONSIBILITIES

- > Serve as Project Lead on WisDOT projects responsible for construction compliance, contract budget, and schedule.
- > Communicate with WisDOT, contractors, engineering consultants, and testing agencies.
- > Manage and schedule project inspectors and testing agencies.

### PROJECT RELATED RESPONSIBILITIES

- > Observe contractor and ensure adherence to plans and specifications, check grades and elevations, collect and record routine measurements, and compare measurements to project plans and specifications.
- > Verify and report on adherence to contract documents.
- > Document construction progress and maintain records using IIW and WisDOT procedures and forms.
- > Maintain daily inspection and testing reports and regularly inform project engineer of project status.
- > Read and apply concepts of contracts, plans, specifications, and standards involved in the construction of projects (with assistance from project engineer if necessary).
- > Obtain measurements and manage records necessary for pay estimates.
- > Perform variety of standard tests to ensure quality control.
- > Verify grades, slopes, materials properties and quantities, and quality of construction.
- > Assist with proposal preparation including developing scope of work and fees for testing and inspection projects.
- > Provide technical mentoring to engineering and technical staff for employee development and perpetuation of expertise.
- > Review traffic control measures for projects.
- > Clean, maintain, and calibrate testing apparatus according to ASTM requirements.
- > Collect and test material samples according to standard procedures.
- > Assist survey department in the collection of field data and construction staking.
- > Assist with development of construction cost estimates for company-designed projects.

At IIW, we've created an environment that enhances our employees' professional development, work satisfaction, and the ability to give back to our communities in a real, tangible way. We've been recognized as a "Best Place to Work" by Zweig White, and we are committed to living up to that standard. IIW provides a comprehensive benefits package, promoting reasonable work hours and a healthy work-life balance.

IIW is an equal opportunity employer; women and minorities are encouraged to apply.



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